

**APPLICATION FORM FOR TRANSFER
BETWEEN TRINITY COLLEGE AND THE PRATT SCHOOL OF ENGINEERING**

Date: _____

Name: _____

StudentID:* _____

I wish to transfer from _____ Trinity College to the School of Engineering. *(Submit form to Dean Keul, 011Allen Bldg.)*
_____ Pratt School of Engineering to Trinity College. *(Submit form to Dean Simmons, Pratt)*

I ask that my transfer take effect in the _____ Fall _____ Spring semester _____ (year), by which time
I will have completed _____ 2 _____ 3 _____ 4 semesters of study at Duke.

If you checked "4": I hereby declare my intention to major in _____ (this field must be filled in) and to pursue the __AB/ __BS degree (check one) upon completion of the transfer process. I understand that if my transfer is approved, my academic file will be forwarded to the office of the appropriate academic dean, and I will be assigned a faculty advisor in the department of my major before the next registration period.

If you are transferring into Trinity College and checked "2" or "3" above: I understand that I will be served by the Dean's Office for Pre-Major Students and will be assigned an advisor in the Pre-Major Advising Center. To assist the PMAC in assigning me an appropriate advisor, please note that I am considering the following subject(s) as a major:

Important information:

If permitted to transfer between Trinity College and the Pratt School of Engineering, I understand that:

- Trinity College and the Pratt School of Engineering differ somewhat in their academic regulations, and it is my responsibility to inform myself of the differences and to fulfill the graduation requirements of my new College or School.
- *If transferring into Trinity College:* I will be expected to fulfill the Trinity College Small Group Learning Experience Requirement but not the First-Year Seminar Requirement. I also understand that, of the 34 credits needed to graduate, no more than six credits may be taken in the University's professional schools (e.g., business, engineering, medicine, and environment).
- *If transferring into the Pratt School of Engineering:* I must fulfill the Trinity College First-Year Seminar Requirement before I transfer.

Student's signature

date

Signature, Associate Dean Norman Keul

date

Signature, Assoc. Dean of Pratt School of Engineering

date

*The StudentID number is available from the "Advisement Report" on ACES. Please do NOT submit your UniqueID.